

Economic Development Authority of the City of Portsmouth

November 26, 2018

6th Floor Conference Room, City Hall
801 Crawford Street, Portsmouth, VA

The Chairman called the meeting to order at 8:06 a.m.

COMMISSIONERS PRESENT: Anthony W. Hinds
Miriam J. Jiggetts – Treasurer
Tracy Link
Don L. Scott

ALSO PRESENT: Robert D. Moore – Secretary
Brian Donahue – Asst. Secretary
Dr. L. Pettis Patton – City Manager
Solomon Ashby – City Attorney
Jeffrey S. Miller – Assistant City Attorney
Elizabeth M. Psimas – Vice Mayor
Cheryl Spivey –CFO
Bryan Waddell – Finance Department
Alisa Winston - PRHA

ABSENT: Aaron J. Kelley – Vice Chairman
Malcom Mitchell
Cathy Revell - Chairman

It was reported that both Ms. Revell and Mr. Kelley were absent due to family emergencies.

ACTION: On a motion by Ms. Jiggetts and seconded by Ms. Link, the Commissioners agreed that in the absence of the Chairman and Vice Chairman, Mr. Scott would Chair the meeting. **Roll Call Vote:** Mr. Hinds – yes; Ms. Jiggetts – yes; Mr. Kelley –absent; Ms. Link – yes; Mr. Mitchell – absent; Ms. Revell – absent; Mr. Scott –yes.

ACTION: At 8:11 a.m., on a motion by Ms. Jiggetts and seconded by Ms. Link, the Authority entered into a closed meeting, WHEREAS, the Virginia Freedom of Information Act provides that the Board of Commissioners may hold closed meetings for certain purposes set forth in Paragraph 2.2-3711(A) of the Code of Virginia of 1950, as amended (“Code”); and WHEREAS, in compliance with the requirements of the Code the topics to be discussed are set forth below, and the sub-paragraphs of Paragraph 2.2-3711(A) authorizing discussion of the topics in closed session are set forth in parentheses after each topic; NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners shall meet in Closed Meeting for the purpose of discussing disposition of publicly held real property interests where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body (602 Fifth Street) [3]; and for the purpose of

discussing with legal counsel pertaining to actual or probable litigation, where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body (The Commons at Portsmouth Center) [7]. **Roll Call Vote:** Mr. Hinds – yes; Ms. Jiggetts – yes; Mr. Kelley – absent; Ms. Link – yes; Mr. Mitchell – absent; Ms. Revell – absent; Mr. Scott – yes.

ACTION: At 8:49 a.m., on a motion by Ms. Jiggetts and seconded by Mr. Hinds, the Authority approved a resolution directing, the Virginia Freedom of Information Act certification required by section 2.2-3712.D of the 1950 Code of Virginia as amended, be included in the Authority’s minutes of this meeting, WHEREAS, the Authority has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act (Act); NOW, THEREFORE, BE IT HEREBY RESOLVED that each Commissioner, unless her/his prior contrary statement is in the minutes of this meeting, hereby certifies that to the best of her/his knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter, and (ii) only such public business matters as were identified in the motion by which closed meeting was convened were heard, discussed or considered in the closed meeting by the Commissioners. **Roll Call Vote:** Mr. Hinds – yes; Ms. Jiggetts – yes; Mr. Kelley – absent; Ms. Link – yes; Mr. Mitchell – absent; Ms. Revell – absent; Mr. Scott – yes.

The minutes from the October meeting were reviewed.

ACTION: On a motion by Ms. Jiggetts and seconded by Mr. Hinds, the Commissioners approved the minutes from the October 15, 2018 meeting with a correction on page 2, in the first paragraph, “. . . was just three days . . .” should be made to read “. . . was just two days . . .” **Roll Call Vote:** Mr. Hinds – yes; Ms. Jiggetts – yes; Mr. Kelley – absent; Ms. Link – yes; Mr. Mitchell – absent; Ms. Revell – absent; Mr. Scott – yes.

Ms. Spivey reviewed the 2018 September and October financial statements. The statements will be filed for audit with the secretary. The Board consented to Mr. Hinds’ request for authorization to speak individually with the Finance Department about the format of the Local Improvement Program grant reporting.

Mr. Moore presented the City of Portsmouth’s Proclamation whereby Mayor John L. Rowe, Jr. designated the week of November 5-9, 2018, as Veteran Small Business Week.

Mr. Moore discussed the date for the December EDA meeting. There was consensus among the Commissioners, that due to the upcoming holidays, the meeting will be canceled. However, if circumstances make it necessary, a Called Meeting will be held on December 18th or another appropriate day in December.

Mr. Donahue presented a FIG application in the amount of \$10,925.00 received from Ms. Fabiola Guevara of Yoolks on Us for property located at 515 Washington Street.

ACTION: On a motion by Mr. Hinds and seconded by Ms. Link, the Commissioners approved the FIG application in the amount of \$10,925.00, received from Mr. Ms. Fabiola Guevara of Yoolks on Us for property located at 515 Washington Street. **Roll Call Vote:** Mr. Hinds – yes; Ms. Jiggetts – yes; Mr. Kelley – absent; Ms. Link – yes; Mr. Mitchell – absent; Ms. Revell – absent; Mr. Scott – yes.

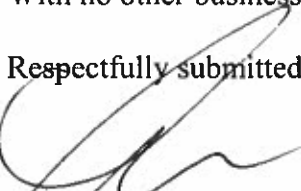
Mr. Donahue presented a FIG application in the amount of \$4,721.00 received from Ms. Becky DiDomenico of Linx Industries, Inc. for property located at 2600 Airline Boulevard.

ACTION: On a motion by Mr. Hinds and seconded by Ms. Jiggetts, the Commissioners approved the FIG application in the amount of \$4,721.00, received from Ms. Becky DiDomenico of Linx Industries, Inc. for property located at 2600 Airline Boulevard. **Roll Call Vote:** Mr. Hinds – yes; Ms. Jiggetts – yes; Mr. Kelley – absent; Ms. Link – yes; Mr. Mitchell – absent; Ms. Revell – absent; Mr. Scott – yes.

Mr. Moore updated the Commissioners on several outstanding Safety & Security Grant and Windows of Opportunity grant applications received by staff.

With no other business before the Board the meeting was adjourned at 9:28 a.m.

Respectfully submitted,



Robert D. Moore
Secretary