

**The Portsmouth Port and Industrial Commission
Annual Meeting
June 27, 2023**

COMMISSIONERS PRESENT:

Arnette McSwain – Chair
Angelia Allen – Treasurer
Ronald Peterman – Vice Chair
Benjamin Foster
Roniqua Jackson (9:04 a.m.)
Peter Hansen

ALSO PRESENT:

Brian Donahue – Secretary
Jeff Miller – Deputy City Attorney
Kelsey Swieringa – Assistant City Attorney
Kyera Pope – Finance
Mark Hugel – City Council Liaison
Chris Gullickson – Port of Virginia

GUEST:

Janey Culpepper – City Assessor
Ashlyn Herring – Port of Virginia
Bill Hayden – STARBASE Victory
Lisa Downey-Hood – STARBASE Victory

ABSENT:

Sarah Rogers Garner
Flora Berisha – Finance
Mimi Terry – Interim City Manager
De’Andre Barnes – City Council Liaison

Welcome & Call to Order

- The Chairman called the meeting to order at 9:03 a.m.

Roll Call

- Mr. Donahue called roll. A quorum was present.

Minutes

- The minutes from the May 23, 2023, Regular Minutes were reviewed.

Action: On a motion by Mr. Peterman and seconded by Mr. Foster, the Commissioners approved the minutes from the May 23, 2023, Regular Minutes as presented.

Roll Call Vote: Ms. Allen – yes; Ms. Rogers Garner - absent; Ms. McSwain - yes; Mr. Peterman - yes; Mr. Hansen - yes; Mr. Foster - yes; Ms. Jackson - yes

Financials

- Ms. Pope reviewed the Financial Report for May 2023.

Old Business

- **Port of Virginia Update:**

Chris Gullickson of the Port of Virginia provided a brief update on the Port's performance. Terminal improvements at Portsmouth Marine Terminal are underway and progressing to host the Dominion Coastal Virginia Offshore Wind Project. Norfolk International Terminal improvements will commence in the second half of 2023.

New Business

- **STARBASE Victory Briefing:**

Lisa Downey-Hood, Executive Director of STARBASE Victory, provided an overview of the STARBASE Victory Program which offers elementary school students within Portsmouth Public Schools exposure to STEM programming.

- **NNSY South Gate Annex:**

Mr. Donahue provided an update on the Norfolk Naval Shipyard South Gate Annex site. He stated that discussions with representatives from the Shipyard have been moving forward. Staff, Chair Allen, Vice Chair Peterman and Councilman Hugel have recently toured the site. Potential uses are being considered for future utilization and development opportunities. Mr. Peterman discussed the process for an enhanced lease arrangement with the Navy.

- **Elections of Officers:**

- **Treasurer**

Action: On a motion by Mr. Peterman and seconded by Ms. Jackson, the Commissioners approved the nomination of Ms. McSwain as Treasurer.

Roll Call Vote: Ms. Allen – yes; Ms. Rogers Garner - absent; Ms. McSwain - yes; Mr. Peterman - yes; Mr. Hansen - yes; Mr. Foster - yes; Ms. Jackson - yes

- **Vice Chair**

Action: On a motion by Ms. McSwain and seconded by Ms. Jackson, the Commissioners approved the nomination of Mr. Peterman as Vice Chair.

Roll Call Vote: Ms. Allen – yes; Ms. Rogers Garner - absent; Ms. McSwain - yes; Mr. Peterman - yes; Mr. Hansen - yes; Mr. Foster - yes; Ms. Jackson - yes

- **Chair**

Action: On a motion by Ms. McSwain and seconded by Mr. Peterman, the Commissioners approved the nomination of Ms. Allen as Chair.

Roll Call Vote: Ms. Allen – yes; Ms. Rogers Garner - absent; Ms. McSwain - yes; Mr. Peterman - yes; Mr. Hansen - yes; Mr. Foster - yes; Ms. Jackson - yes

Closed Meeting

There was no Closed Meeting.

Open Meeting

Items Submitted by Commissioners

There were no items submitted by Commissioners.

Report Backs

- **3920-3930 Burtons Point Rd.:**
Mr. Donahue advised the Board that a wetland delineation update is being completed for the property at 3930 Burtons Point Rd. and conceptual layouts for both properties are expected to be provided in August.
- **Port & Industrial Sites Tour:**
Mr. Donahue informed the Board that Mr. Hansen is assisting in arranging for waterfront tour of port and industrial sites. The date for the tour will be finalized and details will be forthcoming.

Adjourn

The meeting adjourned at 9:59 a.m.

Respectfully submitted,



Brian Donahue
Secretary

Angelia Allen
Chair